

Important Senior Information for 2023-24

Welcome to the 2023-24 school year!

We want to remind you that we are here to help with your college, career, academic, and emotional needs. Please reach out if/when you need assistance.

If you have **general questions** or need assistance with a work permit, transcripts, document completion, or other general questions, please contact one of the guidance secretaries,

Mrs. Packer BPacker@cvs.k12.mi.us OR Mrs. Kreft JKreft@cvs.k12.mi.us

*PLEASE NOTE: ***The alphabet breakdown for counselor caseloads has changed a bit***, so make sure you contact the correct counselor:

A – Cie	Mr. Anderson	RAnderson@cvs.k12.mi.us
Cif – Gor	Mrs. Gay	EGay@cvs.k12.mi.us
Gos - Lee	Mrs. Ede	TEde@cvs.k12.mi.us
Lef-Pat	Mrs. Coles	LColes@cvs.k12.mi.us
Pau - Smis	Mrs. Simmons	ASimmons@cvs.k12.mi.us
Smit - Z	Mrs. Carr	LCarr@cvs.k12.mi.us

First semester timeline

- Make sure you connect with your school counselor if you have questions or concerns.
- Continue to challenge yourself academically and get good grades.
- Research scholarships – pay attention to deadlines and requirements in case you need to start doing something different to qualify.
- Attend college fairs and/or college tours to narrow down selection.
- Begin applying to institutions of interest. Visit the institution’s website.
- If you want to go to college but don’t think you can afford it, reach out to your counselor for assistance. There are options available to make it a possibility.
- Get involved in school activities and community work. Show leadership qualities.
- Ask references to write letters of recommendation.
- Create a college comparison chart to help narrow your choices.
- Start the FAFSA application as it becomes available. Don’t wait until the last minute.
- Not going to college and need help w/ a plan? Email your counselor to set up a time to talk.

Important start-of-the-year reminders for seniors:

1. Please give at least 72 hours' notice when requesting something in order to provide time for processing.
2. Check the DHS Counseling website regularly for important information, deadlines, and links.
3. Need a transcript? You will need to create a parchment account for transcripts and request that all transcripts be sent through the Parchment site. [Click here](#)
4. College application questions?
 - a. If you are only applying to one college, it is generally easier to apply directly through the college's website (if available). Common App is best when applying to more than one university that requires it.
 - i. **IMPORTANT:** The counselor Deadline could be as early as Nov. 1st (varies by college) so students MUST submit their application at least a week prior to the Counselor deadline to allow time for processing.
 - ii. There is no preferential admission for getting it completed sooner. We receive a large number of these requests and will process them prior to the college's deadline (as long as the student provides at least one week's notice), but please be patient.
 - b. If you need **letters of recommendation**, start asking teachers now. They get multiple requests and need plenty of notice (minimum of 2 weeks).
 - c. If you need a **counselor recommendation**, visit the DHS Counseling website for the senior profile. Complete and send to your counselor as soon as possible.
 - d. Counselors do NOT have access to College Board or ACT student usernames/passwords. If you cannot remember yours, do NOT create a new account. Instead, contact Collegeboard.org or ACT.org and they will help you retrieve it.
 - e. Several colleges will be "Test-optional" or "Test-flexible" for the 2023-24 school year. However, many merit-based scholarships will still require a score and a test score could potentially benefit you in the admissions process, even when not required, if it is at or above their minimum recommended score.
5. If you have college admissions questions specific to a particular institution, please contact that school's admissions office directly. College and university policies and practices change frequently.

As questions or concerns arise, please reach out to let us know what you need.