

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting
Administration Building

May 18, 2015
6:30 p.m.

- A. Call to order and Pledge of Allegiance
 - B. Additions/Deletions
 - C. Recognition/Presentations
 - Outstanding Teachers of the Year
 - D. From the Community
 - E.
 - 1. General Consent Agenda
 - a. Approve minutes of:
 - Special Meeting held on May 11, 2015
 - Special Meeting held on May 18, 2015 *(to be approved at the 6/1/15 meeting)*
(minutes are posted on the district website@ chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Personnel Transactions
- F. Old Business
- G. New Business
 - 1. Approve Resolution Designating Electoral Representative for MISD Biennial Election
 - 2. Approve a Contract for Laptop Carts – District Wide
 - 3. Approve 2014/2015 Appropriation Act Amendment for the General Fund Budget
 - 4. Approve a Contract for Site Lighting Services-District-Wide
 - 5. Approve Contract for Managed Printer Services
 - 6. Approve Cooperative Bid Award for Purchase of Copiers
 - 7. Approve Software License Purchase
- H. Union Communication
- I. Administration Reports
- J. Curriculum Updates
- K. Of and by Board Members
- L. Adjournment

Mr. Bednard
Mr. Sederlund

Mr. Sederlund
Mr. Sederlund
Mr. Sederlund
Mr. Sederlund
Mr. Sederlund

Future Meetings

June 01, 2015
June 15, 2015

6:30 p.m.
6:30 p.m.

Regular Meeting
Regular Meeting

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B. Additions/Deletions

C. Recognition/Presentations

- Outstanding Teachers of the Year

D. From the Community

E. 1. General Consent Agenda

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Mr. Sederlund |
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| 7. | Approve Software License Purchase | Mr. Sederlund |

MEMORANDUM

**G.1 Resolution Designating Electoral Representative for MISD
Biennial Election**

Mr. Bednard

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education adopt a resolution designating two (2) representatives, _____, representative and _____, alternate representative, to serve as election representatives and direct the one representative to vote for two (2) of the four (4) candidates on the ballot for two 6-year terms in the Biennial Election of Macomb Intermediate School and that the reading of the resolution be waived.”

RATIONALE: In accordance with Section 614(2) of the Revised School Code [MCL 380.614(2)], this Board must now adopt a resolution which designates its representative to the electoral body and direct said representative to vote on behalf of this Board for the specific candidate this Board supports for each position to be filled on the on the Macomb Intermediate School District Board, at least on the first ballot taken by the electoral body.

REGULAR MEETING

May 18, 2015
6:30 p.m.

MEMORANDUM

G.2 Approve Contract Award for Purchase of Computer Equipment Mr. Sederlund

RECOMMENDED MOTION: "That the Chippewa Valley Schools Board of Education award a contract to NETech Corporation totaling \$3,312,008.85"

RATIONALE: This project includes the purchase of 96 laptop carts outfitted with laptop computers to be distributed district-wide for students. The required software to virtualize, deploy and provide Anti-Virus software on these computers is also included in this pricing. The purchase price is based on the Macomb ISD 2012 PC bid, and the required VMware licensing that is being provided is less than any available consortium bid pricing (Midwest Higher Educational Compact and MICTA).

This information was reviewed with the Building and Site Sub-Committee on Monday, April 13, 2015 and funding is available within the 2010 Building & Site Funds.

MEMORANDUM

G.3. Approve 2014/2015 Appropriation Act Amendment for the General Fund Budget

Mr. Sederlund

RECOMMENDED MOTION: "That the Chippewa Valley Schools Board of Education adopt the following resolution to approve the General Fund budget for the 2014/2015 fiscal year. Further request that the reading of the resolution be waived."

RESOLVED, that this resolution shall be the General Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2014/2015 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the General Fund of the Chippewa Valley Schools for the fiscal year 2014/2015 originally adopted June 16, 2014 and amended on January 12, 2015 be amended as follows:

Revenue	
Local	\$18,664,332
State	122,613,376
Federal	5,568,717
Transfers & Others	748,811
Total Revenue	\$147,595,236
Fund Balance July 1, 2014	\$19,074,956
Total Available to Appropriate	\$166,670,192

BE IT FURTHER RESOLVED, that \$147,000,590 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Instruction	
Basic Programs	\$78,541,239
Added Needs	16,001,231
Adult and Continuing Education	191,434
Support Services	
Pupil	13,133,427
Instructional Staff	4,770,934
General Administration	741,415
School Administration	9,195,678
Business	2,054,001
Operations & Maintenance	10,389,652
Transportation	4,411,467
Central	3,415,032
Other Support (Athletics, CTE)	2,111,575

Community Services	1,013,498
Outgoing Transfers & Other	1,030,007
Total Appropriated	\$147,000,590
Estimated Fund Balance June 30, 2015	\$19,669,602

BE IT FURTHER RESOLVED, that the revenue from the millage levy of 18.000 mills on non-homestead and non-qualified agricultural property be certified and be used towards the District's 2014/2015 operating expenditures. As provided by in the Act related to the Michigan Business Tax, Personal Industrial Property is exempt from the 18 mills and Personal Commercial Property is exempt from 12 of the 18 mills.

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent and his designee are hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amount appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation act resolution is to take effect upon adoption by Board of Education.

RATIONALE: Each fiscal year, a second amendment to General Fund Budget and other budgets is done, if needed, in May or June.

The second amendment is done primarily to have the adopted District budgets for Federal Grants correspond to the Federal Grants budgets filed with the Michigan Department of Education. Other types of adjustments made include those necessary to be in compliance with Uniform Budgeting and Accounting Act, adjustments to property tax revenue and state aid revenue resulting from changes in property values that have occurred during the year, adjustments related to staffing changes, and changes in other budget areas which would be considered major.

For the 2014-15 school year, there were three major adjustments which are included in the second amendment for the purpose of complying with the Uniform Budgeting and Accounting Act:

- A reduction in property tax revenue with an associated increase in state aid revenue.
- A reduction of over \$900,000 in the one-time revenue source from the State of Michigan related to reducing the amount of Unfunded Accrued Liability in the Public School Employees Retirement System and the corresponding equal reduction of retirement expense.
- A reduction in the Property Tax Refund budget of \$100,000 due to continued decrease in tax tribunals' activity.

Aside from the \$900,000 retirement change, all other revenues increased by \$65,000 and all other expenditures increased by \$87,000. These changes reduced projected revenues greater than expenditures from \$617,000 in the first amended budget to \$595,000 in the second amended budget resulting in a projected fund balance of \$19,670,000.

MEMORANDUM

G.4 Approve a Contract for Site Lighting Services - District-Wide

Mr. Sederlund

RECOMMENDED MOTION: "That the Chippewa Valley Schools Board of Education approve a one-year contract, with 4 possible annual contract extensions, for district-wide site lighting services to the vendor listed below."

<u>Vendor</u>	<u>Approximate Amount</u>
Great Lakes Power & Equipment	\$10,000

RATIONALE: Aggressive pricing was obtained through the public bidding process RFB 2.1516.

The proposals were reviewed and approved by the Maintenance and Purchasing Offices. Funding will come from the General Fund.

MEMORANDUM

G.5 Approve Contract for Managed Printer Services

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve Applied Imaging for a three-year cost per copy contract, with the option of three annual contract extensions.”

RATIONALE: Aggressive pricing was obtained through the public bidding process RFP 1.1516.

The proposals were reviewed and approved by the Purchasing and Technology Offices. Funding will come from the General Fund for this purchase.

REGULAR MEETING

May 18, 2015
6:30 p.m.

MEMORANDUM

G.6 Approve Cooperative Bid Award for Purchase of Copiers

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve a copier contract award to Ricoh USA in the amount of \$107,307.75, utilizing the MiDEAL bid cooperative program.”

RATIONALE: Aggressive pricing was obtained through the MiDEAL bid cooperative program, of which Chippewa Valley Schools is a member. The original recommendation was approved by Building and Site Committee on July 14, 2014 and the current motion was reviewed with the Building and Site Committee on May 4, 2015. Funding will come from the 2010 Building & Site Fund.

MEMORANDUM

G.7 Approve Software License Purchase

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve CDW-G for the district-wide purchase of Microsoft Office Pro Plus software licenses in the amount of \$27,209.52.”

RATIONALE: Aggressive pricing was obtained through the Regional Educational Media Center (REMC) statewide cooperative bid. In accordance with State law and the Board Policy for Cooperative Purchasing (#6440), cooperative purchasing enables this aggregation of purchases from schools statewide in joint ventures that maximizes value for each dollar spent.

The REMC pricing was reviewed and approved by the Technology Services and Business Offices. Funding will come from the 2014-2015 General Fund budget for this purchase.

H. Union Communication

I. Administration Reports

J. Curriculum Updates

K. Of and by Board Members

L. Adjournment